



MANAGING THE RESEARCH STUDENT LIFECYCLE IN CAMPUS SOLUTIONS.

SESSION 2015
Monday 16 October 2017

EMEA ALLIANCE 16-17 OCTOBER 2017

PRESENTER

Paula Leadon

Queens University Belfast

p.leadon@qub.ac.uk

- Over 12 years experience working across Schools and Directorates within the University
- Functional Development Lead since 2012
- Worked with Campus Solutions since 2008
- Specialising in the Student Records and Financial Aid Modules
- Prince 2



YOUR ORGANIZATION

Established by Queen Victoria in 1845

The University is an international centre of research and education rooted at the heart of Northern Ireland with approximately 23,500 students.

The University is a member of the Russell Group of 24 leading UK research-intensive universities.

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QUEENS & ORACLE

Campus Solutions locally branded as Qsis, implemented 2007 – 2008

Using all core modules

Campus Solutions v 9.0
PeopleSoft V8.54.07
Bundle 45

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SAFE HARBOUR STATEMENT

The student information used throughout this presentation is purely fictional and was created solely for the purpose of the presentation.

CONTENTS

1. Project Background
2. Project Objectives
3. Project Scope
4. Milestones – Milestones Configuration Page and Milestone Process
5. Dashboards – Academic, School/Head of School Approver and Student
6. Digitisation of Paper based processes including Initial Review, Differentiation, Annual Progress Review and Record of Formal Meetings
7. Consumption

PROJECT BACKGROUND

1. Phase 1 of the Research Student Lifecycle Project went live in June 2014 and focused on the Thesis and Examination Management elements of the Research Student Lifecycle including the following processes:
 - Intention to Submit
 - Nomination of the External Examiners
2. The current phase focuses on the overall Research Student Lifecycle including the standardisation of core processes

PROJECT OBJECTIVES

Experience

- Provide an excellent experience for all Postgraduate Research Students, Research Supervisors and other users

Visibility

- Provide Faculties, Schools, Supervisory Staff and other University Stakeholders with greater visibility of Research Students' progress in their Research Student Lifecycle

Consistency

- Provide standardised, streamlined, effective and consistent processes.
- The consistent capture of data for each Research Student will also assist in the management of the appeals process

PROJECT SCOPE

- Review and standardisation of relevant business processes
- Provide a single source of data for the following elements of the Research Student Record;
 - Calculated Thesis Submission Date
 - Thesis Submission & Examination Management
 - Progress Tracking in Campus Solutions – (Including Initial Review, Differentiation and Annual Progress Monitoring)
- Research Student Supervision – A facility to record Supervisor/Student Meetings
- Reports – Improved Data Quality providing a firm basis for Business Intelligence

RESEARCH STUDENT LIFECYCLE

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RESEARCH STUDENT LIFECYCLE

Expected Progress for a PhD Student



MILESTONES

- Background
- Challenges
- Configuration Page
- Milestone Table/Process
- Milestone Recalculation Page

MILESTONES - BACKGROUND

- Delivered Functionality
- Was first implemented in 2010
- Milestones could be assigned in bulk or individually
- Had to manually calculate and add the date to each individual student
- Had to manually recalculate if the student took a Leave of Absence
- Had to manually update when the student completed each individual milestone/s

MILESTONES - CHALLENGES

- A solution that would automatically calculate and assign a Research Student's Milestones and dates
- A solution that would automatically recalculate a Research Student's Milestones if they took a Leave of Absence (or multiple Leaves of Absence)

MILESTONE – CONFIGURATION PAGE

Qsis Student Information System

Favorites Main Menu > Records and Enrollment > Graduate Research Management > QUB Research Student Lifecycle > Milestone Configuration

Milestone Configuration

Academic Institution QUB Milestone RSL_IR

Academic Organization	Date Calculated	Full Time Days	Part Time Days
1	Start of Research	122	244

Save Return to Search Previous in List Next in List Notify

- Set up a new set of milestones, all beginning with RSL_
- Developed a configuration page with a tab for each Milestone
- A Dropdown for date calculated with a number of values:
 - Start of Research
 - Admit Term
 - Admit Term + 1

MILESTONE TABLE

QIS

Favorites | Main Menu > Set Up SACR > Product Related > Student Records > Enrollment > Milestone Table

Home | W

Milestone Table

Academic Institution: Queen's University Belfast

Milestone: RSL_IR

Find | View All | 1 of 1

*Effective Date: 01/01/1901 *Status: Active

*Description: RSL Initial Review

*Formal Description: RSL Initial Review

*Calculate Required Date: QUB RSL Required Date

*Calculate Anticipated Date: QUB RSL Anticipated Date

*Transcript Level: Print on Unofficial Visible in Self-service

*Print Milestone Detail: Always Print Re-calculate Date Required?

Attempts Allowed:

Grading Scheme: PGR Postgraduate Research

Grading Basis: PIR PGR Initial Review

Self-Service Availability

Allow Student Self-Service Allow Advisor Self-Service

Allow Student Attachment Allow Advisor Attachment

Information For Students:

Enter Milestone Levels Here Personalize | Find | View All | First | 1 of 1 | Last

*Milestone Level	*Description	*Formal Description

Save Return to Search Previous in List Next in List Notify Refresh Add Update/Display Include History Correct History

- Created two new translate values
- Modified the Milestone Process Application Engine to automatically calculate and bulk assign the date of a students milestones

MILESTONE PROCESS

The screenshot shows the Qsis web application interface for the Process Milestones section. The breadcrumb trail is: Favorites | Main Menu > Records and Enrollment > Enroll Students > Process Milestones. The page title is "Process Milestones".

Run Control ID: BA. Buttons: Report Manager, Process Monitor, Run.

*Academic Institution: QUB (Queen's University Belfast)
*Academic Career: PGR (Postgraduate Research)
Academic Program: BIOR (Biological Sciences - Research)
Academic Plan: BIO-PHD (PhD Biological Sciences)
*Effective Date: 20/09/2017
*Process Action: Insert Milestones (Milestone Copy button)
*Duplicate Milestone Options: Milestone (Process Duplicate Milestones checkbox checked)

Population Selection: Population Selection

Student Select List: Use Student Select (Clear button)

*Empl ID	Name		
1 40221910	Davidson, Annabelle	+	-

Milestone Detail: Find | View All | First | 1 of 5 | Last

*Milestone: RSL_IR *Milestone Nbr: 40
Milestone Level: [empty]
Academic Plan: BIO-PHD (PhD Biological Sciences)
Description: QUB RSL Initial Review
Formal Description: QUB RSL Initial Review
Milestone Title: [empty]
Comment: [empty]
 Hide Comment on Stdnt Self-Svc

*Calculate Required Date: QUB RSL Required Date
*Calculate Anticipated Date: QUB RSL Anticipated Date
*Transcript Level: Unofficial *Print Milestone Detail: Always
 Advised by Committee

- Create a template for the Career/Program/Plan
 - Assign the relevant milestones to the template
 - Milestone process can be run by using either the Population Selection Option
- Or
- Student Select List – Individual students

STUDENT MILESTONE PAGE

Qsis Student Information System

Favorites | Main Menu > Records and Enrollment > Enroll Students > Student Milestones

Student Milestones

Annabelle Davidson 40221910

Academic Institution: Queen's University Belfast **Academic Career:** Postgraduate Research
Academic Program: Biological Sciences - Research **Program Not Active**

***Effective Date:** 20/09/2017 **Milestone Copy**

Milestone Detail

***Milestone:** RSL_IR ***Milestone Nbr:** 10
Milestone Level:
Milestone Complete: Not Completed
Academic Plan: BIO-PHD PhD Biological Sciences Plan Not Active
Description: QUB RSL Initial Review
Formal Description: QUB RSL Initial Review
Milestone Title:
Comment:
 Hide Comment on Stdnt Self-Svc

[Manage Milestone Documents](#)

Term Required: 2171 AY 2017/18 **Date Required:** 31/08/2018
Anticipated Term: 2171 AY 2017/18 **Anticipated Date:** 31/01/2018
***Transcript Level:** Unofficial ***Print Milestone Detail:** Always
 Advised by Committee

Advisors

*Advisor/Evaluator	Name
1	

- Milestone Process Runs
- Uses the information in the configuration page and populates the following fields:
 - Date Required
 - Term Required
 - Anticipated Date
 - Anticipated Term

DASHBOARDS

- Supervisor
- School/Head of School Approver

SUPERVISOR DASHBOARD

- Provides a supervisor with a holistic view of the students that they are assigned too in the Advisor Table
- Ability to access a student's Initial Review, Differentiation, Annual Progress Review & Formal Meeting pages by selecting the relevant icon
- Variety of icons to identify when a milestone is Not Yet Due, Due Soon, Due, Overdue and Complete

QUB RSL Supervisor Dashboard

Personalize [Content](#) | [Layout](#)

RSL Leave of Absence

Student	Name	Role	Date of Leave	Proposed Return
40221846	Philips, Grace	RSL Panel	01/08/2017	01/12/2017

RSL Links for Supervisors

- [PSTP Training](#)
QUB Postgraduate Training
- [Thesis Management](#)
Maintain Thesis Management related data
- [Submit a New Nomination](#)
Submit the Nomination of Examiners form for a research student
- [Candidate Management](#)
Administer graduate research candidates.

RSL Supervisor View of Student

Student	Name	Role	Start	IR Diff	APR 1	APR 2	APR 3	APR 4	APR 5	APR 6	APR 7	APR 8	Formal Meetings	PSTP Training
40221906	Arthurs, Bebhinn	Principal Supervisor	01/10/2017	✓	■	-	■	■	■	-	-	-	2	View
40221902	Chambers, Jessica	RSL Panel Member	01/09/2017	✓	✓	✓	■	■	■	-	-	-	1	View
40221910	Davidson, Annabelle	Secondary Supervisor	01/10/2017	■	■	-	■	■	■	-	-	-	0	View
40221832	Gorman, Jessica	Secondary Supervisor	15/07/2017	■	■	-	■	■	■	-	-	-	1	View
40221898	Johnson, Chloe	Co-Supervisor	01/10/2017	■	■	-	■	■	■	-	-	-	1	View
40221837	Logue, Anna	Principal Supervisor	01/10/2016	✓	📄	📄	■	■	■	■	-	-	0	View
40221907	Lynch, Emma	Secondary Supervisor	01/10/2017	✓	▲	-	■	■	■	-	-	-	1	View
40221847	Morgan, Daniel	External Supervisor	01/09/2016	✓	✓	✓	■	■	■	-	-	-	0	View
40221908	Smith, Rebecca	Secondary Supervisor	01/10/2017	✓	✓	-	■	■	■	-	-	-	2	View

[Show All Results](#)
 Complete: ✓ Not Due Yet: ■ Due Soon: ▲ Overdue: 📄 Not Required: -

SUPERVISOR DASHBOARD CONT

- A summary of the number of Formal Meetings a student has had in the current term
- A link to an individual student's Training Record (PSTP Training)
- A summary of those students currently on a Leave of Absence
- Links to other pages in Qsis including Submit a New Nomination - External Examiners

The screenshot displays the Qsis Supervisor Dashboard. The main content area is titled "RSL Supervisor View of Student" and contains a table with the following data:

Student	Name	Role	Start	IR Diff	APR 1	APR 2	APR 3	APR 4	APR 5	APR 6	APR 7	APR 8	Formal Meetings	PSTP Training
40221906	Arthurs,Bebhinn	Principal Supervisor	01/10/2017	✓	-	■	■	■	-	-	-	-	2	View
40221902	Chambers,Jessica	RSL Panel Member	01/09/2017	✓✓	✓	■	■	■	-	-	-	-	1	View
40221910	Davidson,Annabelle	Secondary Supervisor	01/10/2017	■	■	-	■	■	-	-	-	-	0	View
40221832	Gorman,Jessica	Secondary Supervisor	15/07/2017	■	■	-	■	■	-	-	-	-	1	View
40221898	Johnson,Chloe	Co-Supervisor	01/10/2017	■	■	-	■	■	-	-	-	-	1	View
40221837	Logue,Anna	Principal Supervisor	01/10/2016	✓	■	■	■	■	■	-	-	-	0	View
40221907	Lynch,Emma	Secondary Supervisor	01/10/2017	✓	▲	-	■	■	■	-	-	-	1	View
40221847	Morgan,Daniel	External Supervisor	01/09/2016	✓✓	✓	■	■	■	-	-	-	-	0	View
40221908	Smith,Rebecca	Secondary Supervisor	01/10/2017	✓✓	-	■	■	■	-	-	-	-	2	View

Summary statistics at the bottom of the dashboard:

- Complete: ✓
- Not Due Yet: ■
- Due Soon: ▲
- Overdue: ■
- Not Required: -

HOW DOES THE SUPERVISOR DASHBOARD GET UPDATED

- The business processes associated with the milestones are now digitised and facilitated within Campus Solutions
- When the supervisor completes the relevant milestone i.e. Initial Review in the system the icon on the dashboard will automatically convert to a green tick

QUB RSL Supervisor Dashboard

Personalize [Content](#) | [Layout](#)

RSL Leave of Absence

Student	Name	Role	Date of Leave	Proposed Return
40221846	Philips, Grace	RSL Panel	01/08/2017	01/12/2017

RSL Links for Supervisors

- [PSTP Training](#)
QUB Postgraduate Training
- [Thesis Management](#)
Maintain Thesis Management related data
- [Submit a New Nomination](#)
Submit the Nomination of Examiners form for a research student
- [Candidate Management](#)
Administer graduate research candidates.

RSL Supervisor View of Student

Student	Name	Role	Start	IR Diff	APR 1	APR 2	APR 3	APR 4	APR 5	APR 6	APR 7	APR 8	Formal Meetings	PSTP Training
40221906	Arthurs, Bebhinn	Principal Supervisor	01/10/2017	✓	☐	-	☐	☐	-	-	-	-	2	View
40221902	Chambers, Jessica	RSL Panel Member	01/09/2017	✓ ✓ ✓	☐	☐	☐	-	-	-	-	-	1	View
40221910	Davidson, Annabelle	Secondary Supervisor	01/10/2017	☐	☐	-	☐	☐	-	-	-	-	0	View
40221832	Gorman, Jessica	Secondary Supervisor	15/07/2017	☐	☐	-	☐	☐	-	-	-	-	1	View
40221898	Johnson, Chloe	Co-Supervisor	01/10/2017	☐	☐	-	☐	☐	-	-	-	-	1	View
40221837	Logue, Anna	Principal Supervisor	01/10/2016	✓	📅	📅	☐	☐	☐	-	-	-	0	View
40221907	Lynch, Emma	Secondary Supervisor	01/10/2017	✓	⚠	-	☐	☐	-	-	-	-	1	View
40221847	Morgan, Daniel	External Supervisor	01/09/2016	✓ ✓ ✓	☐	☐	☐	-	-	-	-	-	0	View
40221908	Smith, Rebecca	Secondary Supervisor	01/10/2017	✓ ✓	-	☐	☐	-	-	-	-	-	2	View

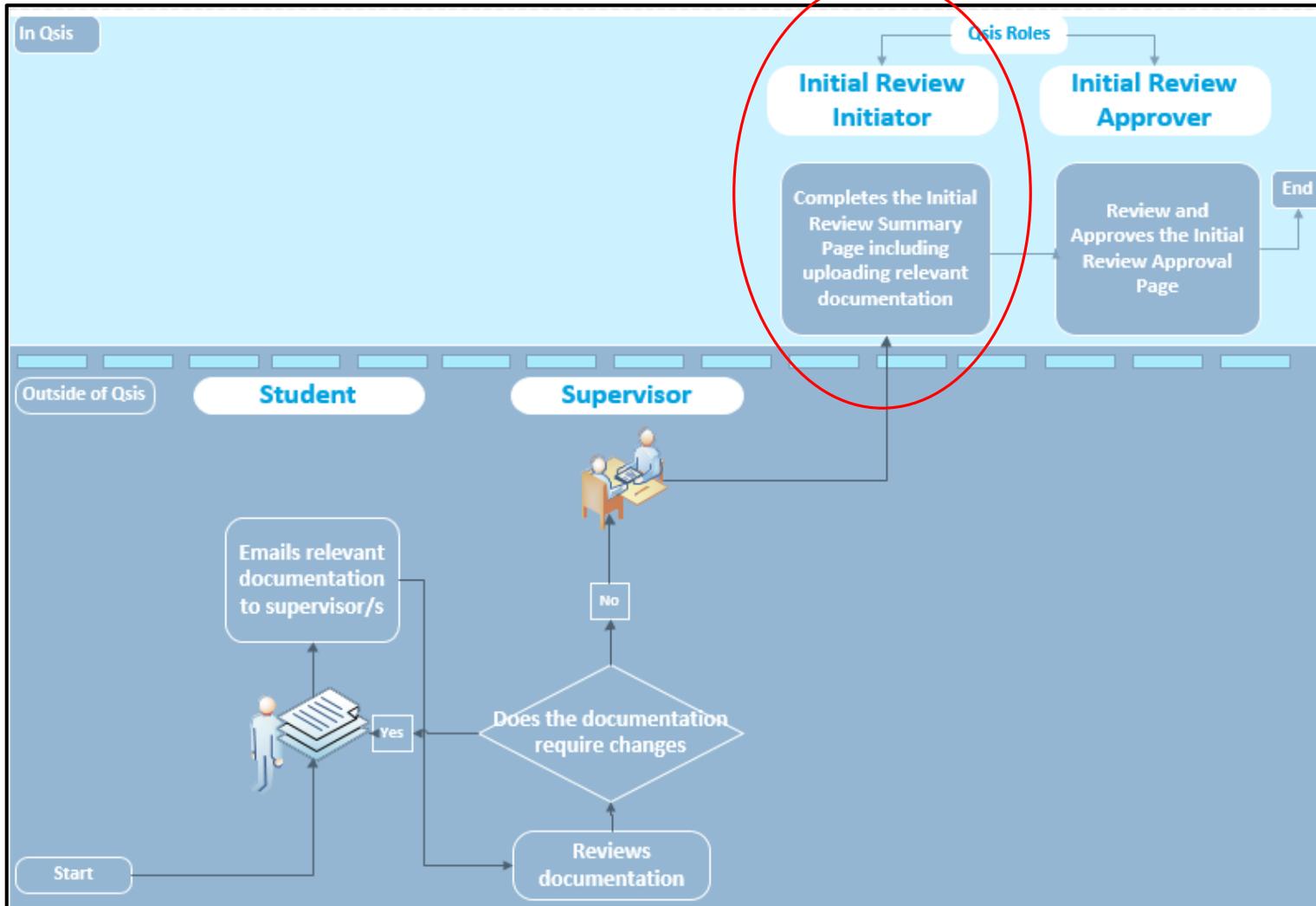
[Show All Results](#)

Complete: ✓ Not Due Yet: ☐ Due Soon: ⚠ Overdue: 📅 Not Required: -

INITIAL REVIEW

- Four months after a Full Time PhD student's start date
- Eight Months after a Part Time PhD student's start date

INITIAL REVIEW



INITIAL REVIEW EVALUATION

Qsis
 Student Information System

Favorites | Main Menu > Records and Enrollment > Graduate Research Management > QUB Research Student Lifecycle > Initial Review

Initial Review Evaluation | Initial Review Approval

Student Details

Student Number 40221910
 First Name Annabelle
 Surname Davidson
 Status Active in Program
 Plan PhD Biological Sciences
 Mode of Study Full-Time
 Project Title Tourism and the Nitrogen Cycle

Start Date 01/10/2017 Latest Submission Date 30/09/2021 Days Consumed 10.00
 Admit Term 2171 Expected Graduation Term Max Days Left 1450.00

Thesis Management

Supervisors

	Supervisory Role	Name
1	Principal Supervisor	Miss Helen Carmichael
2	Secondary Supervisor	Ms Paula Leadon
3	Tertiary Supervisor	Mr Andrew Morrell

Evaluation

Initial Review Status Initiated *Initial Review Date 11/10/2017

Attendees

	Role Name	Title	First Name	Last Name
1	Chair	Dr	Andrew	Morrell
2	Attendee	Dr	Paula	Leadon

Is the Research Plan reasonable taking into account the required timeframe for the degree? Yes

If no, please outline the recommended changes to be made to the project plan.

Does the Project Title need changed? No

If yes, please confirm the new Project Title

Are the appropriate resources in place? Yes

If no, please provide an explanation

Recommendations to be considered by the supervisor's team in preparation for differentiation

Additional Information

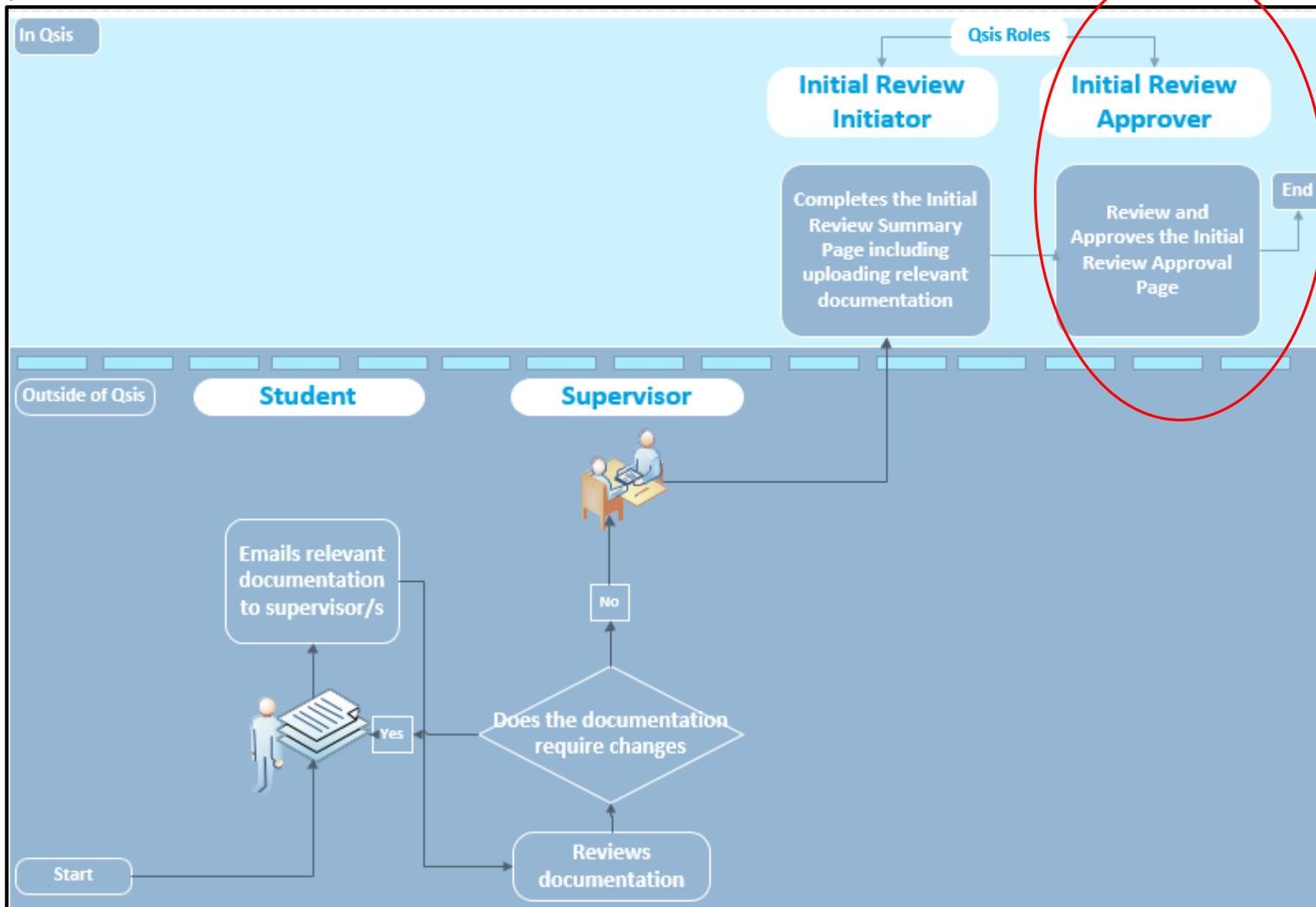
Additional Information

Document Upload

Personalize | Find | View All | First 1 of 1 Last

Attached File	Delete Attachment	View Attachment
1 DOCX.docx	Delete Attachment	View Attachment

INITIAL REVIEW



SCHOOL ADMINISTRATOR/APPROVAL DASHBOARD

Qsis Student Information System

Home | Add to Favorites | Sign out

Favorites | Main Menu > Records and Enrollment > Graduate Research Management > QUB Research Student Lifecycle > QUB RSL School Dashboard

QUB RSL School Dashboard Personalize [Content](#) | [Layout](#)

RSL Initial Review Action

ID	Name	Acad Plan	Initial Review Date
40221910	Davidson, Annabelle	BIO-PHD	11/10/2017

RSL Differentiation Action

ID	Name	Acad Plan	Date of Differentiation	Attempt
40221843	Brown, Laura	BIO-PHD	10/10/2017	1
40221842	Carmichael, James	BIO-PHD	10/10/2017	1

RSL APR Action

ID	Name	Acad Plan	Date of APR	Attempt
40221843	Brown, Laura	BIO-PHD	10/10/2017	1
40221842	Carmichael, James	BIO-PHD	10/10/2017	1

RSL School Leave of Absence

ID	Name	Acad Plan	Date of Leave	Proposed Return
40221850	Black, Joanne	BIO-MPHIL	01/11/2016	
40221840	Johnson, Gordan	BIO-PHD	01/11/2016	01/11/2017
40221846	Phillips, Grace	BIO-PHD	01/08/2017	01/12/2017

RSL School Referred

ID	Name	Milestone	Referred Date
40221897	Adams, Rebecca	RSL Annual Progress Review YR1	20/09/2017
40221897	Adams, Rebecca	RSL Differentiation	01/08/2017
40221906	Arthurs, Bebhinn	RSL Differentiation	02/10/2017

RSL Overview - Current Term

School	Milestone					Total
Biological Sciences	RSL Initial Review	1	0	5	7	13
Biological Sciences	RSL Differentiation	0	1	10	4	15
Biological Sciences	RSL Annual Progress Review YR1	0	0	8	3	11
Biological Sciences	RSL Annual Progress Review YR2	1	1	6	2	10
Biological Sciences	RSL Annual Progress Review YR3	0	0	1	0	1
Biological Sciences	RSL Annual Progress Review YR4	0	0	1	0	1

[Show All Results](#)

Complete: Not Due Yet: Due Soon: Overdue: Not Required: -

RSL View of Active Students

Student	Name	Plan	Start	IR	Diff	APR 1	APR 2	APR 3	APR 4	APR 5	APR 6	APR 7	APR 8	Formal Meetings	PSTP Training
40221897	Adams, Rebecca	BIO-PHD	01/09/2017								-	-	-	2	View
40221906	Arthurs, Bebhinn	BIO-PHD	01/10/2017			-				-	-	-	-	2	View
40221895	Arthurs, Emma	BIO-PHD	01/09/2017								-	-	-	0	View
40221850	Black, Joanne	BIO-MPHIL	01/09/2016								-	-	-	1	View
40221843	Brown, Laura	BIO-PHD	01/09/2016								-	-	-	1	View
40221842	Carmichael, James	BIO-PHD	01/10/2016								-	-	-	0	View
40221902	Chambers, Jessica	BIO-PHD	01/09/2017							-	-	-	-	1	View
40221901	Collins, Tom	BIO-PHD	01/09/2017								-	-	-	0	View
40221910	Davidson, Annabelle	BIO-PHD	01/10/2017			-				-	-	-	-	0	View
40221838	Fitzsimons, Oisín	BIO-PHD	01/09/2016				-	-	-	-	-	-	-	0	View

INITIAL REVIEW APPROVAL

Qsis
Student Information System

Favorites | Main Menu > Records and Enrollment > Graduate Research Management > QUB Research Student Lifecycle > Initial Review

Initial Review Evaluation | **Initial Review Approval**

Student Details

Student Number 40221910
First Name Annabelle
Surname Davidson
Status Active in Program
Plan PhD Biological Sciences
Mode of Study Full-Time
Project Title Tourism and the Nitrogen Cycle.
Start Date 01/10/2017 Latest Submission Date 30/09/2021 Days Consumed 10.00
Admit Term 2171 Expected Graduation Term Max Days Left 1450.00

Thesis Management
Supervisors

Confirmation

Initial Review Status Completed

Please confirm that you agree with the record/recommendation on the Initial Review Evaluation Page. Yes

'If no, please specify below':

Audit

	Username	Last Update Date/Time	Initial Review Status	Comments
1	Leadon, Paula	11/10/17 3:41:20PM	Initiated	
2	Leadon, Paula	11/10/17 3:50:23PM	Submitted	
3	Leadon, Paula	11/10/17 3:56:35PM	Completed	

- When the Initial Review page is approved the status of the respective milestone in the student milestone table will get updated
- The Supervisor, Student and School Dashboards will update immediately
- The milestone icon for the milestone will update to a green tick – symbolising that the milestone is complete

UPDATED SUPERVISOR DASHBOARD


Home | Add to Favorites | Sign out

Favorites | Main Menu > Records and Enrollment > Graduate Research Management > QUB Research Student Lifecycle > QUB RSL Supervisor Dashboard
Personalize Content | Layout

QUB RSL Supervisor Dashboard

RSL Leave of Absence

Student	Name	Role	Date of Leave	Proposed Return
40221846	Philips, Grace	RSL Panel	01/08/2017	01/12/2017

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Submit the Nomination of Examiners form for a research student
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RSL Supervisor View of Student

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40221902	Chambers, Jessica	RSL Panel Member	01/09/2017	✓	✓	✓	□	□	□	-	-	-	-	1	View
40221910	Davidson, Annabelle	Secondary Supervisor	01/10/2017	✓	□	-	□	□	□	-	-	-	-	0	View
40221832	Gorman, Jessica	Secondary Supervisor	15/07/2017	□	□	-	□	□	□	-	-	-	-	1	View
40221898	Johnson, Chloe	Co-Supervisor	01/10/2017	□	□	-	□	□	□	-	-	-	-	1	View
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40221907	Lynch, Emma	Secondary Supervisor	01/10/2017	✓	⚠️	-	□	□	□	-	-	-	-	1	View
40221847	Morgan, Daniel	External Supervisor	01/09/2016	✓	✓	✓	□	□	□	-	-	-	-	0	View
40221908	Smith, Rebecca	Secondary Supervisor	01/10/2017	✓	✓	-	□	□	□	-	-	-	-	2	View

[Show All Results](#)

Complete: ✓
Not Due Yet: □
Due Soon: ⚠️
Overdue: 📄
Not Required: -

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SCHOOL ADMINISTRATOR/APPROVAL DASHBOARD

Qsis Student Information System

Home | Add to Favorites | Sign out

[Favorites](#) |
 [Main Menu](#) >
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 [Graduate Research Management](#) >
 [QUB Research Student Lifecycle](#) >
 [QUB RSL School Dashboard](#)

QUB RSL School Dashboard Personalize [Content](#) | [Layout](#)

RSL Initial Review Action

ID	Name	Acad Plan	Initial Review Date
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40221842	Carmichael, James	BIO-PHD	10/10/2017

RSL Differentiation Action

ID	Name	Acad Plan	Date of Differentiation	Attempt
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40221842	Carmichael, James	BIO-PHD	10/10/2017	1

RSL APR Action

ID	Name	Acad Plan	Date of APR	Attempt
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40221840	Johnson, Gordan	BIO-PHD	01/11/2016	01/11/2017
40221846	Phillips, Grace	BIO-PHD	01/08/2017	01/12/2017

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40221897	Adams, Rebecca	RSL Differentiation	01/08/2017
40221906	Arthurs, Bebhinn	RSL Differentiation	02/10/2017
40221906	Arthurs, Bebhinn	RSL Annual Progress Review YR2	02/10/2017

RSL Overview - Current Term

School	Milestone					Total
Biological Sciences	RSL Initial Review	1	0	4	8	13
Biological Sciences	RSL Differentiation	0	1	10	4	15
Biological Sciences	RSL Annual Progress Review YR1	0	0	8	3	11
Biological Sciences	RSL Annual Progress Review YR2	1	1	6	2	10
Biological Sciences	RSL Annual Progress Review YR3	0	0	1	0	1
Biological Sciences	RSL Annual Progress Review YR4	0	0	1	0	1

[Show All Results](#)
 Complete: Not Due Yet: Due Soon: Overdue: Not Required: -

RSL View of Active Students

Student	Name	Plan	Start	IR	Diff	APR 1	APR 2	APR 3	APR 4	APR 5	APR 6	APR 7	APR 8	Formal Meetings	PSTP Training
40221897	Adams, Rebecca	BIO-PHD	01/09/2017								-	-	-	2	View
40221906	Arthurs, Bebhinn	BIO-PHD	01/10/2017			-				-	-	-	-	2	View
40221895	Arthurs, Emma	BIO-PHD	01/09/2017								-	-	-	0	View
40221850	Black, Joanne	BIO-MPHIL	01/09/2016								-	-	-	1	View
40221843	Brown, Laura	BIO-PHD	01/09/2016								-	-	-	1	View
40221842	Carmichael, James	BIO-PHD	01/10/2016								-	-	-	0	View
40221902	Chambers, Jessica	BIO-PHD	01/09/2017							-	-	-	-	1	View
40221901	Collins, Tom	BIO-PHD	01/09/2017								-	-	-	0	View
40221910	Davidson, Annabelle	BIO-PHD	01/10/2017			-				-	-	-	-	0	View
40221838	Fitzsimons, Oisín	BIO-PHD	01/09/2016				-	-	-	-	-	-	-	0	View

STUDENT OVERVIEW PAGE

Qsis Student Information System

[Favorites](#) | [Main Menu](#) > [Records and Enrollment](#) > [Graduate Research Management](#) > [QUB Research Student Lifecycle](#) > [Student Overview Page](#) > [Student Overview Page](#)

Student Overview Page

My Research Progress

Milestone	Anticipated Date	Completed Date	Status
QUB RSL Initial Review	31/01/2018	11/10/2017	Completed
RSL Differentiation	30/06/2018		Not Completed
RSL Annual Progress Review YR2	30/06/2019		Not Completed
RSL Annual Progress Review YR3	29/06/2020		Not Completed
RSL Annual Progress Review YR4	30/06/2021		Not Completed

.....

Record of Formal Meetings

Academic Year	Formal Meetings

.....

My Completed Absences

Start	Return	Length of Absence

.....

Navigation short cuts

- [PSTP Training](#)
QUB Postgraduate Training

Student Overview Page

Student Details

Student Number 40221910
First Name Annabelle
Surname Davidson
Status Active in Program
Plan PhD Biological Sciences
Mode of Study Full-Time
Project Title Tourism and the Nitrogen Cycle.

Start Date 01/10/2017 **Latest Submission Date** 30/09/2021 **Days Consumed** 10.00
Admit Term 2171 **Expected Graduation Term** **Max Days Left** 1450.00

Thesis Management

Supervisors

[Save](#) [Return to Search](#) [Notify](#)

MILESTONE RECALCULATION PAGE

MILESTONE RECALCULATION PAGE

Qsis Student Information System

Favorites | Main Menu > Records and Enrollment > Graduate Research Management > QUB Research Student Lifecycle > Milestone Recalculation

Milestone Update

Student Details

Student Number: 40221910
 First Name: Annabelle
 Surname: Davidson
 Status: Active in Program
 Plan: PhD Biological Sciences
 Mode of Study: Full-Time
 Project Title: Tourism and the Nitrogen Cycle

Start Date: 01/10/2017 Latest Submission Date: 30/09/2021 Days Consumed: 10.00
 Admit Term: 2171 Expected Graduation Term: Max Days Left: 1450.00

Thesis Management
 Supervisors

Description	Milestone Status	Anticipated Date	Update/Override Value
1 QUB RSL Initial Review	Not Completed	31/01/2018	<input type="text" value="31"/>
2 RSL Differentiation	Not Completed	30/06/2018	<input type="text" value="31"/>
3 RSL Annual Progress Review YR2	Not Completed	30/06/2019	<input type="text" value="31"/>
4 RSL Annual Progress Review YR3	Not Completed	29/06/2020	<input type="text" value="31"/>
5 RSL Annual Progress Review YR4	Not Completed	30/06/2021	<input type="text" value="31"/>

Return from Leave Recalculation Update Milestones

User	Last Update Date/Time	Milestone Description	Anticipated Date	Update/Override Value	Number of Days
1					

Save Return to Search Notify

- Developed page
- Allows schools to manually update milestone dates for those milestones not yet completed

MILESTONE RECALCULATION PAGE

Qsis Student Information System

Favorites | Main Menu > Records and Enrollment > Graduate Research Management > QUB Research Student Lifecycle > Milestone Recal

Milestone Update

Student Details

Student Number 40221910
 First Name Annabelle
 Surname Davidson
 Status Active in Program
 Plan PhD Biological Sciences
 Mode of Study Full-Time
 Project Title Tourism and the Nitrogen Cycle.

Start Date 01/10/2017 Latest Submission Date 30/09/2021 Days Consumed 10.00
 Admit Term 2171 Expected Graduation Term Max Days Left 1450.00

Thesis Management
 Supervisors

Description	Milestone Status	Anticipated Date	Update/Override Value
1 QUB RSL Initial Review	Not Completed	31/01/2018	28/02/2018
2 RSL Differentiation	Not Completed	30/06/2018	
3 RSL Annual Progress Review YR2	Not Completed	30/06/2019	
4 RSL Annual Progress Review YR3	Not Completed	29/06/2020	
5 RSL Annual Progress Review YR4	Not Completed	30/06/2021	

Return from Leave Recalculation

Update Milestones

User	Last Update Date/Time	Milestone Description	Anticipated Date	Update/Override Value	Number of Days
1					

Save | Return to Search | Notify

- Insert new date
- Select Update Milestone
- The Anticipated Date will get updated both on the screen and on the student milestone page
- Update/Override value will appear blank

MILESTONE RECALCULATION PAGE - RLOA

Qsis Student Information System

Favorites | Main Menu > Records and Enrollment > Graduate Research Management > QUB Research Student Lifecycle > Milestone Recalculation

Milestone Update

Student Details

Student Number 40221910
First Name Annabelle
Surname Davidson
Status Active in Program
Plan PhD Biological Sciences
Mode of Study Full-Time
Project Title Tourism and the Nitrogen Cycle.

Start Date 01/10/2017 Latest Submission Date 30/09/2021 Days Consumed 10.00
Admit Term 2171 Expected Graduation Term Max Days Left 1450.00

Thesis Management
Supervisors

Description	Milestone Status	Anticipated Date	Update/Override Value
1 QUB RSL Initial Review	Not Completed	31/01/2018	<input type="text"/>
2 RSL Differentiation	Not Completed	30/06/2018	<input type="text"/>
3 RSL Annual Progress Review YR2	Not Completed	30/06/2019	<input type="text"/>
4 RSL Annual Progress Review YR3	Not Completed	29/06/2020	<input type="text"/>
5 RSL Annual Progress Review YR4	Not Completed	30/06/2021	<input type="text"/>

Return from Leave Recalculation **Update Milestones**

User	Last Update Date/Time	Milestone Description	Anticipated Date	Update/Override Value	Number of Days
1					

Save | Return to Search | Notify

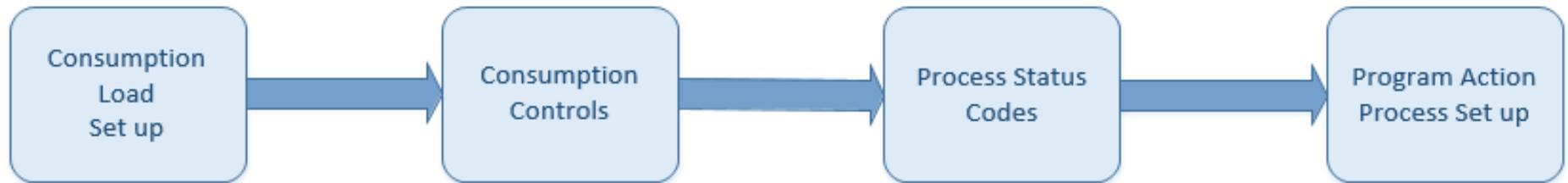
- Return from leave of absence (RLOA) button will be active when the latest row on the PPS is RLOA
- When selected the system will calculate the number of days a student is off and then add it onto the anticipated date
- If you want to accept the date, select the update milestones button

CONSUMPTION

CONSUMPTION – WHAT IS IT?

- Delivered functionality
- Automatically calculates a research student's maximum and minimum submission dates using the student's research start date and the number days that has been configured against that Program/Plan
- Ability to pause when a student takes a Leave of Absence
- Ability to resume and recalculate a student's submission dated when they Return from their Leave of Absence.

CONSUMPTION - CONFIGURATION



CONSUMPTION LOAD SET UP – FULL TIME



Favorites | Main Menu > Set Up SACR > Product Related > Student Records > Research Management > Research Consumption Load

Research Consumption Load Setup

Academic Institution: QUB Queen's University Belfast

Consumption Load: FT

Find View All First 1 of 1 Last				
*Effective Date:	<input type="text" value="01/01/1901"/>	*Effective Status:	<input type="text" value="Active"/>	
*Description:	<input type="text" value="Full Time"/>			
*Short Description:	<input type="text" value="FT"/>			
*Consumption Rate:	<input type="text" value="1.00"/>			

Save Return to Search Notify Add Update/Display Include History Correct History

CONSUMPTION LOAD SET UP – PART TIME



Favorites | Main Menu > Set Up SACR > Product Related > Student Records > Research Management > Research Consumption Load

Research Consumption Load Setup

Academic Institution: QUB Queen's University Belfast

Consumption Load: PT

Find | View All | First | 1 of 1 | Last

*Effective Date:	<input type="text" value="01/01/1901"/>	*Effective Status:	<input type="text" value="Active"/>		
*Description:	<input type="text" value="Part Time"/>				
*Short Description:	<input type="text" value="PT"/>				
*Consumption Rate:	<input type="text" value="0.50"/>				

Save Return to Search Notify Add Update/Display Include History Correct History

CONSUMPTION CONTROLS



Favorites | Main Menu > Set Up SACR > Foundation Tables > Academic Structure > Academic Program Table

Program HESA Data | Program Offering/Year HESA | PBI Data | Graduation | **Research Processing Options** | Advisement

Academic Institution: QUB Queen's University Belfast

Academic Program: BIOR Biological Sciences - Research

Find | View All | First | 1 of 1 | Last

Effective Date: 12/05/2017 Status: Active

Use Research Processing

Consumption Controls

Consumption Mode: None Days

Candidacy Duration: Days: 1460

Consumption Load: FT Full Time Consumption Rate: 1.00

Early Submission %: 50

Thesis Examination Controls

Evaluation Category: THESIS *Submit Notice Offset (Days): 90

Evaluation Code: QUB Exam Return Default (Days): 0

Minimum Examiners: 2 Maximum Internal Examiners: 0

Intent to Submit Required *Maximum Number of Submissions: 99

Exam Certificate Required

Transcript Level: [dropdown]

Save | Return to Search | Notify | Add | Update/Display | Include History | Correct History

[Academic Program](#) | [Standing/Honors](#) | [Taxonomy/Campus](#) | [Repeat/Incomplete](#) | [Enrollment](#) | [Course](#) | [Dynamic Date](#) | [Program HESA Data](#) | [Program Offering/Year HESA](#) | [PBI Data](#) | [Graduation](#) | **Research Processing Options** | [Advisement](#)

PROCESS STATUS CODES



Process Status Codes

Academic Institution: QUB Queen's University Belfast

Group Code: CON

Find | View All | First | 1 of 1 | Last

Effective Date: 01/01/1901 Status: Active

Description:

System Usage:

*Status	*Description	*Short Description	Self Service Description	*Status Level	
COMP	Completed	COMP	Completed	00	<input type="button" value="+"/> <input type="button" value="-"/>
DISC	Disc- Exit with Taught Award	DISC	Disc- Exit with Taught Award	00	<input type="button" value="+"/> <input type="button" value="-"/>
EXT OF TIME	Concession - Extension of Time	EXT TIME	Concession - Extension of Time	00	<input type="button" value="+"/> <input type="button" value="-"/>
FULL TIME	Full Time	FULL TIME	Full Time	00	<input type="button" value="+"/> <input type="button" value="-"/>
GRAD ONLY	Grad Only	GRAD ONLY	Grad Only	00	<input type="button" value="+"/> <input type="button" value="-"/>
LOA	Leave of Absence	LOA	Leave of Absence	00	<input type="button" value="+"/> <input type="button" value="-"/>
PART TIME	Part Time	PART TIME	Part Time	00	<input type="button" value="+"/> <input type="button" value="-"/>
PGRC	Program Change	PGRC	Program Change	00	<input type="button" value="+"/> <input type="button" value="-"/>
PLNC	Plan Change	PLNC	Plan Change	00	<input type="button" value="+"/> <input type="button" value="-"/>
READMIT	Readmit	READMIT	Readmit	00	<input type="button" value="+"/> <input type="button" value="-"/>
RESET	Reset	RESET	Reset	00	<input type="button" value="+"/> <input type="button" value="-"/>
RLOA	Return from Leave of Absence	RLOA	Return from Leave of Absence	00	<input type="button" value="+"/> <input type="button" value="-"/>
THESIS ONLY	Thesis Only	THESIS ONL	Thesis Only	00	<input type="button" value="+"/> <input type="button" value="-"/>
WADM	Withdrawn	WADM	Withdrawn	00	<input type="button" value="+"/> <input type="button" value="-"/>

PROGRAM ACTION PROCESS SETUP



Favorites Main Menu > Set Up SACR > Product Related > Student Records > Program Action > Program Action Process Setup

Program Action Process Setup

Academic Institution: QUB Queen's University Belfast

Process: Research Consumption

Find | View All First 1 of 1 Last

*Effective Date: *Status: Active

Personalize Find <input type="button" value="Grid"/> First 1-6 of 6 Last						
	*Program Action	Action Reason	All Other Reasons	*Consumption Action	*Status	Description
1	COMP <input type="button" value="Q"/>		<input checked="" type="checkbox"/>	Suspend <input type="button" value="v"/>	COMP <input type="button" value="Q"/>	Completed <input type="button" value="+"/> <input type="button" value="-"/>
2	DISC <input type="button" value="Q"/>		<input checked="" type="checkbox"/>	Suspend <input type="button" value="v"/>	DISC <input type="button" value="Q"/>	Disc- Exit with Taught Award <input type="button" value="+"/> <input type="button" value="-"/>
3	LEAV <input type="button" value="Q"/>		<input checked="" type="checkbox"/>	Suspend <input type="button" value="v"/>	LOA <input type="button" value="Q"/>	Leave of Absence <input type="button" value="+"/> <input type="button" value="-"/>
4	RADM <input type="button" value="Q"/>		<input checked="" type="checkbox"/>	Resume <input type="button" value="v"/>	READMIT <input type="button" value="Q"/>	Readmit <input type="button" value="+"/> <input type="button" value="-"/>
5	RLOA <input type="button" value="Q"/>		<input checked="" type="checkbox"/>	Resume <input type="button" value="v"/>	RLOA <input type="button" value="Q"/>	Return from Leave of Absence <input type="button" value="+"/> <input type="button" value="-"/>
6	WADM <input type="button" value="Q"/>		<input checked="" type="checkbox"/>	Suspend <input type="button" value="v"/>	WADM <input type="button" value="Q"/>	Withdrawn <input type="button" value="+"/> <input type="button" value="-"/>

Information Research Topic Supervisors **Consumption and Submission** Other Assignments

Annabelle Davidson

40221910



Academic Institution: Queen's University Belfast

Candidate Number: 000000019477

Academic Career: Postgraduate Research

Student Career Nbr: 0

Academic Program: Biological Sciences - Research

Academic Plan: PhD Biological Sciences

Days Remaining: 1450.00

[Attachments \(0\)](#)

Consumption

Find | View All First 1 of 1 Last

***Effective Date:** 01/10/2017 ***Eff Seq:** 1 ***Effective Status:** Active

Consumption Model: None Days

Consumption Indicator:

Ovrd Load: FT Full Time

Consumption Rate: 1.00

Begin Date: 01/10/2017

Calculated Values

Early Submission %: 50

Total Days: 1460.00

1460.00

Days Remaining: 1460.00

1460.00

Days Consumed: 0.00

Recalculate

Early Submission Date: 01/10/2019

01/10/2019

Final Submission Date: 30/09/2021

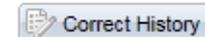
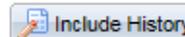
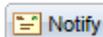
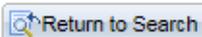
30/09/2021

Comments

***Status:** A Applied

Status Date: 11/10/2017

Transfer To: Go



Annabelle Davidson

40221910



Academic Career:

Postgraduate Research

[Career Requirement Term](#)

Student Career Nbr: 0

Find | View All | First 1 of 2 Last

Status: Leave of Absence

*Effective Date: 02/10/2017

*Program Action: LEAV Leave of Absence

Action Reason:

*Academic Institution: QUB Queen's University Belfast

*Academic Program: BIOR Biological Sciences - Research

*Admit Term: 2171 AY 2017/18

Requirement Term: 2171 AY 2017/18

Expected Grad Term:

Last Updated On: 11/10/2017 14:23:49

By: 2114763

Effective Sequence: 1

Action Date: 11/10/2017

Joint Prog Appr:

Admissions

From Application

Application Nbr:

Application Program Nbr: 0

*Campus: QUB QUB

*Academic Load: Full-Time

[HESA Instance](#)

[CAS Details](#)

Information Research Topic Supervisors Consumption and Submission Other Assignments

Annabelle Davidson

40221910



Academic Institution: Queen's University Belfast

Candidate Number: 000000019477

Academic Career: Postgraduate Research

Student Career Nbr: 0

Academic Program: Biological Sciences - Research

Academic Plan: PhD Biological Sciences

Days Remaining: 1459.00

Attachments (0)

Consumption Find | View All First 1 of 1 Last

*Effective Date:	02/10/2017	*Eff Seq:	1	*Effective Status:	Active
Consumption Model:	<input type="radio"/> None <input checked="" type="radio"/> Days			Consumption Indicator:	Suspend
Ovrd Load:	FT Full Time			Consumption Rate:	1.00
<input checked="" type="checkbox"/> Begin Date:	01/10/2017	Calculated Values		Early Submission %:	50
<input type="checkbox"/> Total Days:	1460.00	1460.00			
Days Remaining:	1459.00	1459.00			
Days Consumed:	1.00				
<input type="checkbox"/> Early Submission Date:	01/10/2019	01/10/2019			
<input type="checkbox"/> Final Submission Date:	30/09/2021	30/09/2021			

Recalculate

Comments

*Status: LOA Leave of Absence Status Date: 11/10/2017

Transfer To: Go

Save Return to Search Notify Update/Display Include History Correct History

Student Program

Student Plan

Student Sub-Plan

Student Attributes

Student Degrees

Stdnt Plan Wrk

HESA Student Instance 1

Annabelle Davidson

40221910



Academic Career:

Postgraduate Research

[Career Requirement Term](#)

Student Career Nbr: 0

Find | View All | First 1 of 3 Last

Status: Active in Program

*Effective Date: 11/10/2017

*Program Action: RLOA Return from Leave of Absence

Action Reason:

*Academic Institution: QUB Queen's University Belfast

*Academic Program: BIOR Biological Sciences - Research

*Admit Term: 2171 AY 2017/18

Requirement Term: 2171 AY 2017/18

Expected Grad Term:

Last Updated On: 11/10/2017 14:28:51

By: 2114763

Effective Sequence: 1

Action Date: 11/10/2017

Joint Prog Appr:

Admissions

From Application

Application Nbr:

Application Program Nbr: 0

*Campus: QUB QUB

*Academic Load: Full-Time

[HESA Instance](#)

[CAS Details](#)

Save | Return to Search | Notify | Refresh

Add | Update/Display | Include History | Correct History

Information | Research Topic | Supervisors | Consumption and Submission | Other Assignments

Annabelle Davidson

40221910



Academic Institution: Queen's University Belfast
Academic Career: Postgraduate Research
Academic Program: Biological Sciences - Research

Candidate Number: 000000019477
Student Career Nbr: 0
Academic Plan: PhD Biological Sciences

Days Remaining: 1459.00

[Attachments \(0\)](#)

Consumption

Find | View All | First | 1 of 1 | Last

*Effective Date:	<input type="text" value="11/10/2017"/>	*Eff Seq:	<input type="text" value="1"/>	*Effective Status:	<input type="text" value="Active"/>
Consumption Model:	<input type="radio"/> None <input checked="" type="radio"/> Days			Consumption Indicator:	<input type="text" value="Resume"/>
Ovrd Load:	<input type="text" value="FT"/> Full Time			Consumption Rate:	1.00
<input checked="" type="checkbox"/> Begin Date:	<input type="text" value="01/10/2017"/>	Calculated Values		Early Submission %:	50
<input type="checkbox"/> Total Days:	<input type="text" value="1460.00"/>	<input type="text" value="1460.00"/>			
Days Remaining:	1459.00	<input type="text" value="1459.00"/>			
Days Consumed:	1.00			<input type="button" value="Recalculate"/>	
<input type="checkbox"/> Early Submission Date:	<input type="text" value="10/10/2019"/>	<input type="text" value="10/10/2019"/>			
<input type="checkbox"/> Final Submission Date:	<input type="text" value="09/10/2021"/>	<input type="text" value="09/10/2021"/>			

Comments

***Status:** Return from Leave of Absence **Status Date:** 11/10/2017

Transfer To:

SUMMARY

replace photo with
one of your own

PRESENTERS

Paula Leadon

Functional Development Lead

Queen's University Belfast

P.leadon@qub.ac.uk

**ALL ALLIANCE PRESENTATIONS WILL BE AVAILABLE FOR
DOWNLOAD FROM THE CONFERENCE SITE**



THANK YOU!



EMEA ALLIANCE 16-17 OCTOBER 2017