

Canada Alliance 2019

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Presenters: Alyssa Guarraci (*Business Analyst; Human Resources; McMaster University*), Dave Hall (*Senior Manager, Systems Strategy, Payroll & Analytics; Human Resources; McMaster University*)

TITLE: Process Efficiency- The Smart Choice

Description: McMaster University is a large research intensive University, with over 16,000 employees paid annually, and 11 bargaining units representing these employees. Using PeopleSoft 9.2.23 Human Capital Management, McMaster processes a payroll weekly for Faculty and Staff members. This presentation will highlight the complexities of the Institution, and how streamlining system processes and administrative tasks can lead to fulfilling strategic objectives.

Abstract: Over the past year, the McMaster Human Resources department has embarked on a process efficiency journey, to think about the work we are doing, and asking ourselves “what is the best way to do it?” By simplifying and automating our manual processes, our employees can spend time doing value added work and projects. By taking the “manual” out of the work, we have noticed a significant decrease in errors, processing time and duplication of efforts. In this presentation, Alyssa Guarraci and Dave Hall will walk the group through a mix of delivered and customized items we have rolled out that have made our jobs easier and more efficient. These include auto termination for interim employees, Time & Labour Auto Enrollment, Payroll Reports Autosave and Process Review, Pay to General Ledger Navigation Collection, and the fully customized McMaster Specific Page on Job Data.