

Handout #2 - Complex Enrollment Requirements

Requirement Groups / Requirements in PeopleSoft come in two different types, **ADV** (Advisement) and **ENR** (Enrollment). They are very similar but have some differences in functionality.

In general, ADV requirements are much more complex than ENR requirements. This is because most of the options pertaining to the Advising Report are irrelevant with Enrollment (Such as Print Control & Resolution Methodology).

You should use either requirement (rather than Requirement Group) when any of the following apply:

- You are reusing the same set of requisites on multiple courses
- You want to use a course lists
 - ex: Must complete 12 courses from a list of 20
- The connector logic is too complex for a Requirement Group
 - ex: ((PHY107 or PHY101) and (PHY157 or PHY158)) OR Approved Physics Major
- You need to use functionality not provided by a Requirement Group
 - Limits
 - Sequential Restriction

You will need to use an ADV requirement if you want to use the following:

- Credit Include Mode of Verify
 - This is needed to create an Anti-Requisite (*Student must not have completed/attempted ...*)

Creating an Anti-Requisite

An “Anti-Requisite” occurs when a course should be closed off from anyone who has taken a previous course. This is usually used for courses that do not make sense out of sequence.

Create a new Academic Requirement

Navigation: Academic Advisement > Academic Requirements > Define Academic Requirements

- Add a new value.
- Change the effective date to 01/01/1901 (or your school’s defined earliest effective date)
- Enter a Search Description to help identify this requirement

On the **Line Item** tab:

- Line Type should be Course Requirement

On the **Line Item Parameters** tab:

- Maximum Courses Allowed : 0.01
- Credit Include Mode: Verify
- You may wish to consider a failing grade as an attempt at a course – in this case, leave minimum Grade Points/Unit blank. If you only want to block enrollment if they passed, put in a 1.0. In-Progress courses are assumed to be passed.

Define courses on the **Line Item Detail** tab.

After saving, note the Requirement # for the next step.

In your Enrollment Requirement Group, add a line with a Group Line Type of Requirement. Enter your new requirement number in the Requirement field. The requirement usage will change to Academic Advisement. Set the Requisite Type as appropriate.

Note on Co-Requisites with Anti-Requisites:

Normally when you have a co-requisite on a course (Course A), it is checked both when you enroll into Course A, and when you attempt to drop any other course in your schedule. This doesn't help with Anti-Requisites. Take the following requirement:

- You can only take Course A if you have not enrolled in Course B

If a student enrolls in Course B, and then attempts to enroll in Course A, they would be stopped. However, if they enroll in Course A, and then Course B, they would not be blocked. You could use Post Enrollment Requirement Checking (PERC) to catch these scenarios.